This tutorial will review help and information areas within Shop@UW and is the third part of three tutorials for the navigation options in Shop@UW.

There are several help and information areas and links within Shop@UW:

- The Organizational Message box of Shop@UW.
- The Question Mark icon; provides “Help” popup boxes that contain definitions of terms and functions in Shop@UW.

The organizational message box shows links about Shop@UW supplier updates, tutorials, and other news items applicable to the user. It is positioned between the left navigation bar and the supplier showcase on the Home/Shop page.
Navigation Options Part 3: Help and Information Areas

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QUESTION MARK AND BOOK ICONS

Click on the Question Mark icon for “Help” popup boxes that contain definitions of terms about the Shop@UW system.

The Question Mark icon opens “Help” popup boxes that contain definitions of terms and functions in Shop@UW.

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NEXT STEPS

Review the tutorial about how to use the Search & Compare function and add items to the shopping cart from a hosted supplier catalog and a punch-out supplier web site.

Review tutorials for important Shop@UW functions on the tutorial index web page found at https://shopuw.wisc.edu/training/.

A number of other tutorials for important Shop@UW functions are available to review on the tutorial index web page found at https://shopuw.wisc.edu/training/.

Questions about Shop@UW can be forwarded to the customer service desk at shopuw@bussvc.wisc.edu.

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